



# CITY OF SALEM

## SOLE SOURCE JUSTIFICATION FORM

Date: January 9, 2026. Purchase Order Number: 2026-000004168  
Department: Fire and EMS Division: Logistics  
Contact: Matthew Burnette  
Vendor Name: Municipal Emergency Solutions. Cost: 39,172.38

### SOLE SOURCE JUSTIFICATION

\*\*\*INITIAL ALL ENTRIES THAT APPLY\*\*\*

1. ☒ Vendor is the original equipment manufacturer; there are no regional distributors.
2. ☐ The parts/equipment are not interchangeable with similar parts of another manufacturer.
3. ☐ This is the only equipment that meets the specialized needs of the department and performs the intended function.
4. ☐ Detailed justification is available which establishes beyond doubt that the Vendor is the only source practicably available to provide the item or service required (attach details).

By signing below, I recommend that competitive procurement be waived, and that the service or material on the attached Requisition/PO be purchased as a sole source.

Signed:  1/9/2026  
Department Head

Approved: Benjamin K. Denton  
Purchasing

If applicable, attach additional justification information to this form.