
Preliminary Plat checklist

- 18 x 24 inches in size
- Owner(s) statement - agrees to comply with the requirements of the subdivision and zoning ordinance and Property owner(s) signature
- Name of the subdivision, with the notation, "Preliminary Plat".
- Name(s) of owner(s) of subdivision.
- Name of surveyor or engineer.
- Location of proposed subdivision by vicinity map showing adjoining roads, and names of roads.
- Adjoining subdivisions.
- Parcel tax numbers.
- Deed references.
- True, record or grid north.
- Identification of any graves, objects, or structures marking a place of human burial.
- Scale of drawing.
- Boundary survey.
- Total acreage in overall parcel or parcels involved.
- Total acreage of subdivided area.
- Number of lots.
- Area of each lot.
- Frontage of each lot.
- Purpose of dedication of land to public use, if any.
- Area, if any, in common open space, park or public lands.
- Names of all existing, platted and proposed streets.
- Width of existing, platted and proposed streets.
- Location of existing buildings within the boundaries of the tract.
- Existing and proposed utility and other easements.
- Any sidewalks or bikeways proposed.
- Existing and proposed storm drainage facilities and provisions for stormwater management.
- Location and names of water courses.
- Topography at contour intervals satisfactory to the agent for full engineering review.
- Road profiles showing existing and proposed street grades.
- Proposed connections with existing sanitary sewers.
- Proposed connections with existing water supply.
- Contiguous land owned or controlled by the subdivider.
