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### **Preliminary Plat checklist**

- ☐ 18 x 24 inches in size
  - ☐ Owner(s) statement - agrees to comply with the requirements of the subdivision and zoning ordinance and Property owner(s) signature
  - ☐ Name of the subdivision, with the notation, "Preliminary Plat".
  - ☐ Name(s) of owner(s) of subdivision.
  - ☐ Name of surveyor or engineer.
  - ☐ Location of proposed subdivision by vicinity map showing adjoining roads, and names of roads.
  - ☐ Adjoining subdivisions.
  - ☐ Parcel tax numbers.
  - ☐ Deed references.
  - ☐ True, record or grid north.
  - ☐ Identification of any graves, objects, or structures marking a place of human burial.
  - ☐ Scale of drawing.
  - ☐ Boundary survey.
  - ☐ Total acreage in overall parcel or parcels involved.
  - ☐ Total acreage of subdivided area.
  - ☐ Number of lots.
  - ☐ Area of each lot.
  - ☐ Frontage of each lot.
  - ☐ Purpose of dedication of land to public use, if any.
  - ☐ Area, if any, in common open space, park or public lands.
  - ☐ Names of all existing, platted and proposed streets.
  - ☐ Width of existing, platted and proposed streets.
  - ☐ Location of existing buildings within the boundaries of the tract.
  - ☐ Existing and proposed utility and other easements.
  - ☐ Any sidewalks or bikeways proposed.
  - ☐ Existing and proposed storm drainage facilities and provisions for stormwater management.
  - ☐ Location and names of water courses.
  - ☐ Topography at contour intervals satisfactory to the agent for full engineering review.
  - ☐ Road profiles showing existing and proposed street grades.
  - ☐ Proposed connections with existing sanitary sewers.
  - ☐ Proposed connections with existing water supply.
  - ☐ Contiguous land owned or controlled by the subdivider.
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